## MRA SECURITIES LIMITED 730 741 7th Floor Stock Eyebange Building

## Room 739-741, 7<sup>th</sup> Floor, Stock Exchange Building, Pakistan Stock Exchange Limited, Karachi.

Placement and execution of clients' orders

There are two ways to place the trading orders in Stock Market through MRA.

Online Trading through Vtrade

Client may place the trading orders through Assigned Vtrade Id by himself/herself. All procedures regarding online trading manual are available on the MRA Web site for further assistance.

Trading through KATS Operator

Procedure of placing order through Designated KATS Operator

- Physically Present Client in MRA Office places the trading order by instructing KATS Operator. Client will clearly define the script name, rate, buy/Sell. KATS Operator obliges to follow the instruction of client order on timely manner.
- 2. If client is not physically present in MRA Office, then respective Client may place the trading order through contacting KATS Operator on designated PTCL Landline number and instruct the KATS Operator to place the order by mentioning Script Name, Rate and Buy/Sell. KATS Operator obliges to follow the instruction of client order on timely manner every time. It is the responsibility of the Client to confirm the status of the trading Order
- 3. After placing order, order confirmation will be given by KATS Operator or Status of the Order to respective client. Physically present Client will confirm the executed order on the spot.
- 4. At the day end, client will receive the daily transaction details from the MRA office and verify the executed trades. In case of any discrepancy in transaction sheet, client will urgently inform the respective KATS Operator and Settlement department to rectify the trades.
- 5. After clearing and settlement, daily confirmation will be available within 24 hours from the trading day on the online portal of the MRA. Login id and password will be provided after opening of trading Account in MRA

Mode and timing of reporting of trade confirmation to the clients

Daily trade confirmation will be available for the customer after the clearing and settlement of the securities on daily basis. Mode of daily confirmation is physically collect from the MRA Office or Check from the MRA online Portal by login.